

## NEXT COUNCIL MEETING OCTOBER 17, 2011 5:00 P.M.

### PUBLIC NOTICE

#### Notice of Meetings

##### Deer Park Advisory Sub-Committee

The next meeting of the Deer Park Advisory Sub-Committee will be held on:  
Date: October 4, 2011  
Time: 7:00 a.m.  
Location: Clubhouse - Deer Park Golf Course

##### Planning & Infrastructure Commission

The next meeting of the Planning & Infrastructure Commission will be held on:  
Date: October 5, 2011  
Time: 7:00 a.m.  
Location: Meeting Room "A" - City Hall

### REQUEST FOR TENDERS

#### Name of Tender: JANITORIAL SERVICES

Tenders must be received before: **4:00 p.m. on October 14, 2011**

Please send or drop off sealed tender clearly marked JANITORIAL SERVICES to:  
Department of Public Works  
City of Yorkton  
Box 400  
Yorkton, Saskatchewan S3N 2W3

#### Details of Tender:

**This Tender calls for Janitorial Services for the following buildings: City Hall, Library, Godfrey Dean, Chamber/Tourism, Public Works, Queen Street Water Plant, Water Pollution Control Plant.**

Specifications are available at Public Works, 85 York Road East, Yorkton, Saskatchewan. Tenders will not be considered if a site inspection has not been completed prior to the quotation being submitted.

Tenders shall remain open for acceptance by the City and irrevocable for thirty (30) calendar days following the date specified for tender closing. Tenders received after the date and time specified for closing will be marked late and be returned unopened.

#### Contact Person:

Enquiries regarding the tendering procedure and particulars should be directed to:  
Dennis Woroschuk, Facilities Manager  
Phone: 306-621-5320  
Fax: 306-783-5933  
Email: dworoschuk@yorkton.ca

**The City reserves the right to reject any or all tenders. Lowest or any tender not necessarily accepted.**

### REQUEST FOR PROPOSALS

#### Name of Proposal: Kinsmen Arena Concession

Proposals must be received by: **Will remain open until filled**

Please send sealed proposal clearly marked **Kinsmen Arena Concession** to:

Department of Community Development, Parks & Recreation  
City of Yorkton  
Box 400, Yorkton, Saskatchewan S3N 2W3

Proposals are for the operation of the Kinsmen Arena Concession from the beginning of September to the end of March. **Contract period: One year with option to renew.**

Proposal specifications are available at Parks & Arena Division, Community Development, Parks & Recreation, 263 Myrtle Avenue, Yorkton, Saskatchewan.

Enquiries regarding the tendering procedure and particulars should be directed to:

Merv Doering, Parks & Arena Assistant Manager  
Phone: (306) 786-1779  
Fax: (306) 782 -2606  
Email: mdoering@yorkton.ca

The City reserves the right to reject any or all proposals. Lowest or any proposal not necessarily accepted.

Name of Proposal: Implementation of a File Classification System  
Leading to an Electronic Records Management System

Proposals must be received before **2:00 p.m. on Friday, September 30, 2011**

Please send sealed proposal clearly marked **FILE CLASSIFICATION SYSTEM** to:

Office of the City Clerk  
City of Yorkton  
37 Third Avenue North  
Box 400  
Yorkton, Saskatchewan S3N 2W3

**Details of Proposal:** The City of Yorkton requests proposals for the provision of services in establishing a city wide file classification system that will in turn transition to the implementation of a suitable electronic records management system.

Specifications are available at [www.yorkton.ca/tenders](http://www.yorkton.ca/tenders)

Proposals shall remain open for acceptance by the City and irrevocable for thirty (30) calendar days following the date specified for closing.

Proposals received after the date and time specified for closing will be marked late and be returned unopened.

**Contact Person:** Enquiries regarding the procedure and particulars should be directed to:

Bonnie Schenher, City Clerk  
Phone: 306-786-1717  
Fax: 306-786-6880  
Email: bschenher@yorkton.ca

**The City reserves the right to reject any or all proposals. Lowest or any proposal not necessarily accepted.**

### CALL FOR GRANT APPLICATIONS DUE OCTOBER 1ST

#### Saskatchewan Lotteries Community Grant Program:

Applications and Guidelines are available on-line or at the Department of Community Development, Parks & Recreation for the Saskatchewan Lotteries funded grant program. This is open to all Culture, Recreation and Sport groups to assist with funding projects and events.

#### Urban Aboriginal Community Grant Program:

Open to all non-profit organizations with sport, culture and recreation programs relating to Aboriginal participation within the City of Yorkton. Applications are now available on-line or at the Department of Community Development, Parks & Recreation.

NOTE: The 2011 Urban Aboriginal Community Grant Application and Follow-Up Forms can either be printed and then filled in or you may **fill in the blanks and then print** the completed form.

Please submit completed forms to Community Development, Parks & Recreation.

**Application deadlines are April 1 and October 1 each year.**

We encourage you to plan ahead for your project. Applications must be received 30 days prior to the event. For more information call our office at 786-1750 or email [lwashington@yorkton.ca](mailto:lwashington@yorkton.ca)

### City Hall Hours of Operation

Monday to Friday 8:00 a.m. to 4:00 p.m.

### City of Yorkton

37 - Third Avenue N., Yorkton, SK S3N 2W3  
General Inquiries: (306) 786-1700 Fax: (306) 786-6880  
[www.yorkton.ca](http://www.yorkton.ca)

Mayor's Office.....	786-1701	Sports Fields & Parks....	786-1780
City Clerk.....	786-1717	Meeting Room	
Bylaw Control.....	786-1725	Bookings .....	786-1780
Tax Department.....	786-1714	Kinsmen Arena .....	786-1780
or .....	786-1736	Gloria Hayden	
Water Billing .....	786-1726	Community Centre .....	786-1776
Economic Development	786-1747	Gallagher Centre	
Engineering.....	786-1730	Water Park.....	786-1740
Public Works .....	786-1760	Farrell Agencies Arena ..	786-1740
Fire Hall .....	786-1795	Meeting Rooms/ Building	
Services.....	786-1710	Convention Centre .....	786-1740
Community Development,		City RCMP.....	786-2400
Parks & Recreation.....	786-1750	After Hours	
		Emergency .....	786-1799

### NOTICE TO RESIDENTS

#### King Street Rail Crossing Closed to Traffic

The King Street Rail Crossing will be **closed for repairs on September 29th and 30th**. Detours will be posted. Expect delays. The City of Yorkton apologizes for any inconvenience this may cause, and would like to thank the public for their patience and co-operation during this time.

Public Works Department  
786-1760

#### Water-Main Replacement

Please be advised water-main replacement on First Avenue North between Henderson St. East and Collcott Street began September 8, 2011 and will continue as necessary until work is completed.

Water-main replacement on Sixth Avenue from Darlington Street East to Duncan Street will begin on Wednesday, September 28, 2011 and will continue as necessary until work is completed.

We apologize for any inconvenience and ask the public to please be aware of the barricaded areas closed as a result of the construction and travel with caution in these areas.

Please call Public Works at 786-1760 if you have any questions.

#### Sully Avenue Closed to Traffic

Sully Avenue will be temporarily closed to all traffic from Keats Avenue to Highway 16. The City of Yorkton apologizes for any inconvenience this may cause, and would like to thank the public for their patience and co-operation during this time.

Public Works Department  
786-1760

#### Road Construction at the Parkland Mall

Please be advised that the left-hand turning lane at the Parkland Mall <while heading east-bound on Broadway Street> will be periodically closed for construction for until approximately October 15th.

The City of Yorkton apologizes for any inconvenience and appreciates your patience and co-operation during the construction.

Planning & Engineering Department  
786-1730

#### Private Well Construction and Discharge of Water from Wells

The City of Yorkton would like to inform and remind its residents that bylaws are in place that prohibits the construction of private wells within the City of Yorkton. In addition, the discharge of any well water into any sewer within or entering the City without a permit is also prohibited.

**A well can be defined as any underground structure that is dug or drilled into the ground in order to obtain, store or divert water. These structures could present potential issues for drainage to adjacent neighboring properties. They can also be a safety hazard if not properly capped and locked, as well as being a source of contamination of ground water sources.**

#### Bylaw 18/2006, Section 3.27 - Private Wells

3.27 No person shall use any alternate source of water supply other than the City water system without first obtaining the written consent of the City. Private Wells within the City are not permitted.

For further information, please contact Environmental Services at 306-828-2470.

#### Sanitary Landfill Hours of Operation

##### SEPTEMBER 1 TO SEPTEMBER 30

Monday to Friday: 8:00 a.m.-7:00 p.m.  
Saturday: 8:00 a.m.-6:00 p.m.

##### OCTOBER 1 to APRIL 30

Monday to Friday: 9:00 a.m.-6:00 p.m.  
Saturday: 9:00 a.m.-4:00 p.m.

#### CLOSED SUNDAYS AND STATUTORY HOLIDAYS

Please enter not later than 15 minutes before closing to allow for material handling.

#### TRANSPORTATION OF WASTES

No person or persons shall operate any vehicle or other debris of any kind along or over any highway, street, lane, vacant lot, park or public place in the City of Yorkton unless the load is completely enclosed with a securely fastened cover as to prohibit any part of the load on the said vehicle finding its way to the roadway or adjacent premises.

#### City of Yorkton Cemetery

Bylaw #14/2009 regulates memorial items which can be placed on a cemetery plot.

A number of improperly placed items have been collected and are located at the south cemetery shop. If any belong to you, please take them.

Items will be disposed on September 30, 2011.

Community Development, Parks & Recreation  
Parks & Arena Division  
306-786-1780  
[www.yorkton.ca](http://www.yorkton.ca)

### GLORIA HAYDEN COMMUNITY CENTRE

#### 2011-2012 Hours of Operation September 12, 2011 to May 21, 2012

Monday to Friday  
9:00 a.m. to NOON  
1:00 p.m. to 10:00 p.m.  
Closed over the lunch hour

Saturdays & Sundays  
NOON to 5:00 p.m.

Stat Holidays  
CLOSED

Please call 786-1776 for more information.  
[www.yorkton.ca](http://www.yorkton.ca)

### PUBLIC SKATING

#### Kinsmen Arena

Public Skating  
Sunday Nights  
6:45 p.m. to 8:15 p.m.  
Starts October 16, 2011

Pre-School & Seniors Skate  
Tuesday & Wednesday Afternoons  
1:00 p.m. to 2:30 p.m.  
Starts October 11, 2011

**All programs FREE of CHARGE**  
For more information call 786-1750.

#### Gallagher Centre

Public Skating  
Sunday Nights  
7:00 p.m. to 8:30 p.m.  
Starts October 9, 2011

Single Admission \$2.25  
Family Admission \$5.75

For more information call 786-1740.

## NEXT COUNCIL MEETING OCTOBER 17, 2011 5:00 P.M.

### JOB OPPORTUNITY

**CITY OF YORKTON**  
INVITES APPLICATIONS FOR A  
**CASUAL KIOSK ATTENDANT**  
GALLAGHER CENTRE

Reporting directly to the Kiosk Supervisor.

**Major Duties and Responsibilities:**

- To provide friendly and courteous service and respond to customer inquiries, as well as distribute information.
- Receive switchboard calls for the City of Yorkton, Yorkton Exhibition Office, Gallagher Centre and Ticketmaster.
- Keep up-to-date on events in the City and all facilities to ensure effective service.
- Handle customer complaints and forward to appropriate departments.
- Receive bookings for all City facilities and ensure proper information is obtained from customer and that payment is processed.
- To provide information and ticket sales for Ticketmaster and sell lottery tickets to the public, following legal requirements related to the sale and distribution of Saskatchewan Lottery, along with having to balance and account for all sale transactions.
- Act as a call desk for emergency situations to ensure patrons have a positive experience.
- Process admissions, registrations and memberships for the facility.
- Responsible for Ticketmaster, Sask Lottery and Water Park cash balancing.

**Qualifications:**

- One year related cash handling experience in customer service environment.
- Knowledge of accepted procedures for handling cash, balancing transactions, and completing revenue collection reports.
- Knowledge of customer service principles and practices.
- Possess computer skills.
- Must possess good interpersonal communications and public relation skills.
- Must possess and maintain RCMP security clearance.
- Ability to work independently with minimum supervision.

**Salary:** \$14.46 per hour

**Hours of Work:** Shift work, evening and weekend work is involved

For additional information regarding this employment opportunity, visit the City of Yorkton's website at [www.yorkton.ca/employment](http://www.yorkton.ca/employment)

Interested applicants may forward their resume and cover letter **no later than 4:00 pm on Friday September 30, 2011** to:

Ashley Alexander – Human Resources Advisor  
Box 400 – 37 Third Avenue North  
Yorkton, Saskatchewan S3N 2W3  
Fax: 786-6880 Email: [employment@yorkton.ca](mailto:employment@yorkton.ca)

*The City of Yorkton wishes to thank all applicants;  
however, only those candidates selected for an interview will be contacted.*

**CITY OF YORKTON**  
INVITES APPLICATIONS FOR AN  
**ARENA LABOURER I**  
GALLAGHER CENTRE

Reporting directly to the Maintenance Manager.

**Major Duties and Responsibilities:**

- The Arena Labourer will be performing various duties related to the general operation and maintenance of the multi-purpose Gallagher Centre.
- Daily operation and maintenance of various types of equipment and all areas of the facility, excluding the Water Park.
- Maintaining ice at the Arena.
- Performing set-up and take-down duties for various events and functions.
- Monitoring facility operating systems and reporting situations requiring attention.
- Completes other related duties that may be assigned from time to time.

**Qualifications:**

- Grade 12 or equivalency, with preference for post-secondary education or certification in a related field, experience working in an ice arena environment is an asset.
- Possess strong interpersonal and public relation skills.
- Ability to perform physically demanding tasks.
- Self-motivated and able to work independently and with minimum supervision.
- Possess the ability to understand and comply with safety policies and procedures.
- Must possess and maintain a valid Class 5 Driver's license.
- Must possess and maintain RCMP security clearance.
- Possession of a current CPR and First Aid certificate is an asset.

**Salary:** Will be paid in accordance with the Collective Agreement with CUPE Local No. 342.

**Hours of Work:** Shift work, evening and weekend work is involved.

For additional information regarding this employment opportunity, visit the City of Yorkton's website at [www.yorkton.ca/employment](http://www.yorkton.ca/employment)

Interested applicants may forward their resume by **4:00 p.m. on Friday September 30th** to:

Ashley Alexander – Human Resources Advisor  
Box 400 – 37 Third Avenue North  
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Community Development,		Emergency .....	786-1799
Parks & Recreation.....	786-1750		

### JOB OPPORTUNITY

**CITY OF YORKTON**  
APPLICATIONS ARE INVITED FOR  
EIGHT (8)  
**CASUAL INSTRUCTOR/LIFEGUARD I POSITIONS**  
GALLAGHER CENTRE WATER PARK

Reporting directly to the Aquatic Programmer, the major duties and responsibilities of the casual positions include:

- Perform lifeguard duties according to the National Lifesaving Society (NLS) standards.
- Instruct life saving and water safety lessons and courses, as well as fitness programs.
- Ensure lesson plans are completed, results recorded, and submitted.
- Complete all basic janitorial daily tasks and report any deficiencies.
- Complete incident/accident reports for submission.
- Complete participant report cards.
- Ability to work shift work and weekends as required.

**Qualifications:**

- Minimum of grade 10 education or equivalency
- Bronze Cross
- Standard First Aid/CPR-C or Aquatic Emergency Care
- National Lifeguard Service Award
- Lifesaving Instructor
- Excellent interpersonal skills
- Physical fitness needs to be maintained
- Basic understanding of pool operation
- Possess and maintain RCMP security clearance

**Salary:** \$17.74 per hour

**Hours of Work:** Shift work, evening and weekend work is involved. Positions will remain open until filled.

Interested applicants may forward their resume and cover letter to:

Ashley Alexander, Human Resources Advisor  
City of Yorkton – Human Resources Department  
Box 400 – 37 Third Avenue North  
Yorkton, Saskatchewan S3N 2W3  
Fax: 786-6880 Email: [employment@yorkton.ca](mailto:employment@yorkton.ca)

*The City of Yorkton wishes to thank all prospective applicants;  
however, only those selected for an interview will be contacted.*

### GALLAGHER CENTRE WATER PARK

The Gallagher Centre Water Park is now **CLOSED** for maintenance. Dates of Closure are September 1st through September 30th, 2011. The Gallagher Centre Water Park will re-open on October 1st, 2011

The Water Park is still taking swimming lesson and course registrations throughout the shut-down. To register, you may do so in person at the Securtek Information Kiosk at the Gallagher Centre or by telephone. Please call 786-1740 for more information. (Payment upon registration is required.)

Don't forget to check out our community page on [www.facebook.com](http://www.facebook.com) (Gallagher Centre Water Park) for information on the following: AquaBabe, Prenatal Aqua-Fit, Clinics, Adult Co-ed Water Polo and more!

We have a **FREE Aqua-cize Week** October 17th to October 22nd, 2011. We have classes that run mornings and evenings, so come on out, bring a friend and get a low-impact workout! It's FREE! All you need is your bathing suit! Hope to see you there!

Call 786-1740 for further information.

## FREE Youth Sport & Swim Nights

at the Gallagher Centre

**FREE** Try-it Clinic from 8:00 to 9:30 p.m. (ages 8 - 18)

**FREE** Swim from 10:00 p.m. to 12:00 a.m. (Ages 12 - 18)

**FREE** Snacks at 11:30

A chance to win great door prizes donated by local businesses

For more information call or text us at 641-4613  
or call Amber at 828-2401

### 2011-2012

September	October	November	December
S M T W T F S 1 2 3 4 <b>GLOW DISC</b> 10 11 <b>GOLF</b> 17 18 <b>PATRICK PARK</b> 24 25 26 27 28 29 30	S M T W T F S 1 2 <b>COURT SPORTS</b> 8 3 <b>GALLAGHER CENTRE</b> 15 4 <b>GLORIA HAYDEN</b> 22 5 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 <b>BOXING</b> 12 7 <b>GALLAGHER CENTRE</b> 19 8 20 21 22 23 24 25 26 9 27 28 29 30	S M T W T F S 1 2 3 4 <b>SKATING</b> 10 5 <b>GALLAGHER CENTRE</b> 17 6 18 19 20 21 22 23 24 7 25 26 27 28 29 30 31
January	February	March	April
S M T W T F S 1 <b>THEATRE</b> 7 2 <b>SPORTS</b> 14 3 <b>GALLAGHER CENTRE</b> 21 4 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 <b>CURLING</b> 11 6 <b>GALLAGHER CENTRE</b> 18 7 19 20 21 22 23 24 25 26 27 28 29	S M T W T F S 1 2 3 4 <b>BALL</b> 10 5 <b>HOCKEY</b> 17 6 <b>GALLAGHER CENTRE</b> 24 7 25 26 27 28 29 30 31	S M T W T F S 1 <b>TOUCH</b> 7 2 <b>FOOTBALL</b> 14 3 <b>GALLAGHER CENTRE</b> 21 4 22 23 24 25 26 27 28 29 30
May	June		
S M T W T F S 6 <b>BOWLING</b> 5 7 <b>YORKTON BOWL ARENA</b> 12 8 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 <b>TENNIS</b> 9 4 <b>GALLAGHER CENTRE</b> 16 5 17 18 19 20 21 22 23 24 25 26 27 28 29 30		



Yorkton Teen Events

### SPONSORS

