

## NEXT COUNCIL MEETING JANUARY 9, 2012 5:00 P.M.



### 2011 Holiday Hours

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25  <b>NEW YEAR'S DAY</b> Kinsmen Arena Closed Gallagher Centre open regular hours	26 <b>Recycle</b> Please recycle your natural Christmas Tree. Designated drop off area until January 20, 2012 Gallagher Centre Parking Lot (north end) Do your part to improve our environment!	27	28	29	30	31 Kinsmen Arena Closed Gallagher Centre closes at 4:00 p.m. Dial-a-Bus Service 9:00 a.m. to 4:00 p.m.
1	2 City of Yorkton Offices CLOSED Gloria Hayden Closed	3	Landfill Open Regular Hours December 28 - 30 Sanitary Landfill Regular Hours Monday to Friday—9:00 a.m. to 6:00 p.m. Saturday—9:00 a.m. to 4:00 p.m.  Dial-A-Bus Regular Hours December 27 to 30 Monday to Friday—8:00 a.m. to 7:00 p.m.			

Check our web-site at [www.yorkton.ca](http://www.yorkton.ca) for additional recreation programs.  
Recreation facilities open regular hours December 27 to 30, 2011

After Hours Emergency Call—786-1799

### SANITARY LANDFILL TIPPING FEES Increase Effective January 31, 2012

VEHICLE/REFUSE DESCRIPTION	NEW RATE	
<b>INSIDE CITY</b>		
Cars	\$2.00	
Trucks (1/4-1/2 ton, single axle trailers, cars exempt)	\$6.50	
Residential (loads exceeding 500 kg)	\$22.60/tonne	
Clean Wood	\$22.60/tonne	
Commercial	\$22.60/tonne	
Industrial, Construction & Institutional	Without Concrete	\$43.00/tonne
	With Concrete	\$56.50/tonne
Contaminated Soil	\$30.00/tonne	
Asphalt, Concrete & Brick	\$18.00/tonne	
Asbestos – opening and covering fees	\$52.00/yd <sup>3</sup>	
<b>OUTSIDE CITY</b>		
Out of City Residential Refuse (by Agreement only)	\$64.60/tonne	
Industrial, Construction & Institutional	Without Concrete	\$71.25/tonne
	With Concrete	\$93.00/tonne
Contaminated Soil	\$38.50/tonne	
Asphalt, Concrete & Brick	\$40.00/tonne	
Asbestos – opening and covering fees	\$74.00/yd <sup>3</sup>	
<b>OTHER FEES</b>		
Carcasses (Small) (≤ 20 kg)	\$24.00/carcass	
Carcasses (Large) (≥ 21 kg)	\$44.00/carcass	
Clean Fill	No charge	
Recyclables-more than 10% by weight	100% of total charge or the charge plus \$11/cubic yard based on total load whichever is greater	
Commercial Compost	\$7.70/yd <sup>3</sup>	
Weigh In Only	\$10/visit	

For a list of prohibited waste at the landfill, please visit the City Website at:  
[www.yorkton.ca/dept/admin/bylaws](http://www.yorkton.ca/dept/admin/bylaws)

Environmental Services  
306-828-2470

### 2012 BUSINESS LICENSE RENEWALS

The City of Yorkton Department of Building Services would like to remind our valued business owners that the Business License Renewal invoices will be mailed in early January, 2012. Business Licenses must be paid in full for the current year prior to midnight on March 31, 2012.

The City of Yorkton encourages all business owners to renew their business licenses in a timely manner.

Building Services  
306-786-1710

### JOB OPPORTUNITIES

#### ONE FULL TIME OPERATOR B ROADS & STREETS/CONCRETE DIVISIONS PUBLIC WORKS DEPARTMENT

Reporting directly to the Assistant Director of Public Works /Roads & Streets Manager, an Operator B is responsible for operating heavy equipment for the Roads & Streets and Concrete divisions of the Public Works Department.

#### DUTIES AND RESPONSIBILITIES:

- Perform skilled labour duties on Roads and Streets/Concrete crew during maintenance and new construction operations.
- Ability to multi-task in various operations and capable of performing the following tasks effectively: preparation of existing sub-grades, sub-base and base preparation, asphalt placement, raking and rolling asphalt, reading and marking grades on new construction projects, application of dust suppressants, and crack-sealing.
- Perform skilled labour duties on concrete construction projects including sidewalks, curbs and gutters and other related projects that the City of Yorkton may be required to undertake.
- Periodic operation of heavy trucks and small and medium sized equipment.
- Perform daily equipment checks and minor maintenance as required.
- Maintain a working knowledge of and comply with all City of Yorkton Standard Operating Procedures, Policies and the Occupational Health and Safety Act and Regulations.
- Maintain open line of communication and good working relationships with Supervisors and Co-workers.
- Perform other duties as assigned.

#### QUALIFICATIONS:

- Heavy equipment operating experience is required
- Grade 12 Education or Equivalency
- Must be able to perform physical labour duties
- Must possess and maintain RCMP Security clearance
- Must possess and maintain valid Class 5 Driver's License
- Class 3 with Air Endorsement is preferred
- Experience operating a Motor Grader, Frontend loader, and Frontend loader with backhoe is preferred

#### SALARY:

Salary will be in paid in accordance with Local 342 CUPE Collective Agreement.

For additional information regarding this employment opportunity, visit the City of Yorkton's website at [www.yorkton.ca/employment](http://www.yorkton.ca/employment)

Interested applicants may forward their resume and cover letter **no later than 4:00 p.m. on Tuesday, January 3rd to:**

Ashley Alexander – Human Resources Advisor  
Box 400 – 37 Third Avenue North  
Yorkton, Saskatchewan S3N 2W3  
Fax: 786-6880  
Email: [employment@yorkton.ca](mailto:employment@yorkton.ca)

*The City of Yorkton wishes to thank all applicants; however, only those candidates selected for an interview will be contacted.*

### JOB OPPORTUNITIES

#### JOURNEYPerson MECHANIC PUBLIC WORKS DEPARTMENT

Reporting to the Fleet Operations Manager, this position is responsible for repair and maintenance of all industrial and automotive fleet equipment.

#### MAJOR DUTIES AND RESPONSIBILITIES:

- Performs repairs and preventative maintenance of all City Fleet equipment including heavy duty construction equipment, heavy and light trucks, transit buses, fire trucks and small engines;
- Performs Highway Traffic Board safety inspections and related repairs;
- Assists in determining and ordering parts and materials necessary for repair of equipment;
- Provides guidance to staff in areas of maintenance and repair;
- Assists fleet committee with short and long range planning for repair or replacement of City fleet equipment;
- Follows all O.H.S. Regulations, company safety policies and standard operating procedures;
- Completes work orders, time sheets and other reports promptly and accurately;
- Must be available for occasional after hours emergency circumstances;
- Performs other duties as may be assigned.

#### QUALIFICATIONS

- Grade 12 or equivalent
- Heavy Duty, Agricultural, Truck and Transport, or Automotive Journeyperson's Mechanic Certificate; a level three or four apprentice may be considered
- Must possess and maintain R.C.M.P. security clearance
- Must possess and maintain a valid class 5 drivers' license
- Class 3A Driver's License would be considered an asset

#### SALARY

Salary will be paid as a Mechanic in accordance with the Collective Agreement with CUPE Local #342.

For additional information regarding this employment opportunity, visit the City of Yorkton's website at [www.yorkton.ca/employment](http://www.yorkton.ca/employment)

Interested applicants may forward a cover letter and resume by 4:00 p.m. on Friday January 6th to:

Ashley Alexander – Human Resources Advisor  
P.O. Box 400 – 37 Third Avenue North  
Yorkton, Saskatchewan S3N 2W3  
Fax: (306) 786-6880  
Email: [employment@yorkton.ca](mailto:employment@yorkton.ca)

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#### EVENT COORDINATOR, GALLAGHER CENTRE TERM POSITION

The City of Yorkton is recruiting for a Temporary Full Time Event Coordinator at the Gallagher Centre. This is a term position of approximately one year. This position will appeal to a person who truly enjoys working with people and achieving success through running successful events and functions for our customers. The successful applicant will need to be a high energy person with an outgoing personality. If you enjoy achieving results through your success with others, don't mind deadlines, and can work through the occasional "pressure cooker situation" then you'll love working at the Gallagher Centre.

#### DUTIES AND RESPONSIBILITIES:

- Market/show facilities to customers
- Prepare and complete contracts and billing for facility bookings
- Client follow up before, during and after the event/function
- Coordinate set up for events/functions including seating, sound, food etc.
- General office and customer service responsibilities

#### QUALIFICATIONS:

- Event Management/Hospitality training with a minimum of 1-3 years of experience
- Excellent computer skills – ability to work with Excel, Class and/or Event Pro software would be an asset
- Ability to multi-task and work under deadlines
- Ability to work well with the public and often more than one person or a group at any given time
- Ability to demonstrate an understanding of billing and receipting procedures
- Must have good communication skills – both written and verbal
- Ability to work flexible hours including weekends, both days and evenings
- A valid class 5 Saskatchewan driver's license
- RCMP security clearance

For additional information regarding this employment opportunity, visit the City of Yorkton's website at [www.yorkton.ca/employment](http://www.yorkton.ca/employment)

This position will close Friday, January 13, 2012 at 4:00 p.m. Please submit a detailed cover letter and resume to:

Ashley Alexander – Human Resources Advisor  
Box 400, 37 Third Avenue North  
Yorkton, SK S3N 2W3  
[employment@yorkton.ca](mailto:employment@yorkton.ca) Fax: (306)786-6880

*The City of Yorkton wishes to thank all applicants; however, only those candidates selected for an interview will be contacted.*

### City Hall Hours of Operation

Monday to Friday 8:00 a.m. to 4:00 p.m.

### City of Yorkton

37 – Third Avenue N., Yorkton, SK S3N 2W3  
General Inquiries: (306) 786-1700 Fax: (306) 786-6880 [www.yorkton.ca](http://www.yorkton.ca)